

University Of Pittsburgh  
**History Of Art And Architecture**

**2<sup>ND</sup> TERM MA PAPER COMMITTEE MEETING**

[Note: Return to Graduate Secretary to be placed in student's file.]

Name \_\_\_\_\_ Entry Date \_\_\_\_\_

**A. To be completed by student before meeting with MA thesis advisor:**

1. Date of meeting \_\_\_\_\_
2. Faculty advisor \_\_\_\_\_
3. Second reader \_\_\_\_\_
4. Thesis topic/title \_\_\_\_\_

5. Please give a one-sentence description of the thesis at this stage:

6. What progress have you made toward completing the thesis?

7. What remaining MA requirements and foreign languages do you have to pass?  
Propose a timetable for completing them and indicate any other specific goals for this coming year.

8. Have you discussed with your advisor the possibility of presenting you thesis work in a department colloquium or other public forum?

**Note: Students are advised to discuss their plans for continuation in the PhD program, including their preparation for the 4<sup>th</sup> semester review.**

**B. To be completed by advisor after the meeting:**

1. Comment on student's progress so far:

2. Comment on student's timetable and goals for the coming year:

3. At this point, can you identify any problems that the student should address, or areas that need improvement, in preparation for the 4<sup>th</sup> semester review?

4. Do you have any other suggestions for the student?

**C. Student's response to advisor's comments:**

**D. Signatures** (to be signed and dated after both student and advisor have reviewed entire completed document):

**Student** \_\_\_\_\_ **Advisor** \_\_\_\_\_