

International Graduate Student  
Supplemental Application Packet for  
the Faculty of Arts & Sciences,  
2003-2004



*University of Pittsburgh  
Office of International Services*



## GREETINGS!

Thank you for your interest in the graduate and professional programs offered by the University of Pittsburgh (Pitt).

The Office of International Services (OIS) has prepared this packet of information to facilitate the preparation and issuance of the required visa documents to enable international graduate students to engage in programs of study at Pitt.

In order to ensure the process goes smoothly and is completed within a timely manner, it is extremely important that you read the materials in this packet very carefully and follow the instructions. This will avoid delays in the processing of your visa documents once you have been admitted to the program.

If you have any questions or need additional information, please visit <http://www.pitt.edu/~ois>.

### **The Process for Issuing Visa Documents for International Students**

1. You must submit all application materials directly to the graduate program to which you are applying.
2. The amount of time that it takes for a submitted application to be reviewed and an admission decision made ranges anywhere from several weeks to several months. Admission decisions are not made in the Office of International Services.
3. Once an admission decision is made, and upon receipt of a copy of an admission letter from the school, department or program, your financial support information will be reviewed in the Office of International Services.
4. If the financial support information submitted is acceptable, a visa document is then prepared and sent to you.



*The University of Pittsburgh*  
*Office of International Services*

## International Graduate Student Supplemental Application Form

### **Biographical Information**

Name: \_\_\_\_\_

*Family Name*

*Given Name*

*Middle Name*

Gender: Male ☐ Female ☐

Marital Status: Married ☐ Single ☐

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
mm dd yyyy

U.S. Social Security Number (if applicable): \_\_\_\_\_

City of Birth: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Country of Legal Permanent Residence: \_\_\_\_\_

Position/Occupation in Home Country: \_\_\_\_\_  
(e.g., student, professor, etc.)

Current Mailing Address:

Street Address \_\_\_\_\_

City, State/Province \_\_\_\_\_

Country and Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Address in Home Country (if different from above):

Street Address \_\_\_\_\_

City, State/Province \_\_\_\_\_

Country and Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Address to Which Visa Documents Should be Sent:

Street Address \_\_\_\_\_

City, State/Province \_\_\_\_\_

Country and Postal Code \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

## **Immigration Information**

If you are currently **INSIDE** the United States, please complete the following:

Current Visa Classification: \_\_\_\_\_ Current Sponsor/School: \_\_\_\_\_

Date of Initial Entry into United States (mm/dd/yyyy): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

I-94 Admission Number \_\_\_\_\_ I-94 Expiration Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (If D/S, check here: ☐)

(NOTE: You must attach supporting documentation verifying current visa classification, e.g., Form I-20, Form IAP-66, Form I-797, etc.)

If you are currently **OUTSIDE** the United States, please complete the following:

City/Country where you will apply for the required visa: \_\_\_\_\_

## **Dependent Information**

For each dependent who will accompany you to the U.S., please provide the following information. Use additional sheet if necessary.

Please note that a dependent is defined as your spouse and/or any unmarried children under 21 years of age.

#1 - Gender: ☐ Male ☐ Female Relationship: \_\_\_\_\_

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ City & Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Country of Residence: \_\_\_\_\_

#2 - Gender: ☐ Male ☐ Female Relationship: \_\_\_\_\_

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ City & Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Country of Residence: \_\_\_\_\_

#3 - Gender: ☐ Male ☐ Female Relationship: \_\_\_\_\_

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Date of Birth (mm/dd/yyyy) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ City & Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Country of Residence: \_\_\_\_\_

**“The statements and information provided on this application are true and accurate to the best of my knowledge.”**

Signature \_\_\_\_\_

Date \_\_\_\_\_



*The University of Pittsburgh*  
*Office of International Services*

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## Faculty of Arts & Sciences

### Certification of Financial Responsibility 2003-2004

#### INSTRUCTIONS

Please review the following instructions before completing and signing this form.

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1. Review the cost estimates and the estimated length of the degree program to which you are applying.
  2. Complete the certification indicating the amount of support that will be provided from each source for each year of the program.
  3. All proof of financial support must be submitted in English.
  4. All proof of financial support must be stated in U.S. dollars and clearly state the date that the documentation was written or printed.
  5. All proof of financial support must be an original document.
  6. All financial resources must be in liquid assets. Stocks, bonds, or other investments with cash value may be accepted if evidenced by a portfolio on the managing firm's letterhead. Please note that retirement accounts cannot be used as a source of financial support unless the sponsor can provide evidence that he/she is, in fact, retired and able to access those funds without penalty for early withdrawal. Real estate or other non-liquid asset such as automobiles, jewelry, or other personal property cannot be used as a source of financial support under any circumstances.
  7. Please be aware that evidence of financial support must also be shown to the U.S. Embassy or Consulate when applying for a visa. Therefore, you will need to have two sets of financial support documents—one to submit to the University of Pittsburgh and one for the U.S. Embassy or Consulate.
  8. More than one sponsor may be used. More than one sponsor may copy this form for use.
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#### ESTIMATED LENGTH & COST OF STUDIES

Master's Degree – One Year, 8 months / Doctoral Degree – Four Years

|                            |                       |                        |                       |                        |
|----------------------------|-----------------------|------------------------|-----------------------|------------------------|
| <b>Master's Degree</b>     | <u>First Year</u>     | <u>8 Months</u>        |                       |                        |
| Tuition and Fees:          | \$22,938.00           | \$22,938.00            |                       |                        |
| Living Expenses*:          | \$11,780.00           | \$8,154.00             |                       |                        |
| <b>Total:</b>              | <b>\$34,718.00</b>    | <b>\$31,092.00</b>     |                       |                        |
| <br><b>Doctoral Degree</b> | <br><u>First Year</u> | <br><u>Second Year</u> | <br><u>Third Year</u> | <br><u>Fourth Year</u> |
| Tuition and Fees:          | \$22,938.00           | \$22,938.00            | \$22,938.00           | \$1,480 [FTDS]         |
| Living Expenses:           | \$11,780.00           | \$11,780.00            | \$11,780.00           | \$11,780.00            |
| <b>Total:</b>              | <b>\$34,718.00</b>    | <b>\$34,718.00</b>     | <b>\$34,718.00</b>    | <b>\$13,260.00</b>     |

\* Living expense estimates include the following:

|                |   |            |                 |
|----------------|---|------------|-----------------|
| Rent:          | \$500.00/month  | Books:     | \$900.00        |
| Food:          | \$230.00/month  | Insurance: | \$1,100.00/year |
| Miscellaneous: | \$85.00/month (clothing, laundry, dry cleaning, etc.) |            |                 |

The following are NOT included in the above estimates: Initial settling cost (rental deposit, etc.) - \$1,300.00; Dependents' Maintenance - Additional \$240.00/month for spouse; Additional \$150.00/month for each child; Dependents' Insurance - \$2,500.00 to \$3,500.00/year; Orientation Fee - \$40.00; INS Fees – To Be Determined; Entertainment - \$100.00/month per person; Child Daycare - \$500.00-\$700.00/month per child.



# Certification of Financial Responsibility\_\_\_\_\_

Student's Name \_\_\_\_\_  
*Family Name* *Given Name* *Middle Name*

Department/School \_\_\_\_\_

Sponsor's Name \_\_\_\_\_  
*Family Name* *Given Name* *Middle Name*

Sponsor's Address (Number and Street): \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ / \_\_\_\_\_ E-Mail: \_\_\_\_\_

Relationship of Sponsor to Student: \_\_\_\_\_

## **Certification of Financial Responsibility**

I/we hereby certify that I/we will provide financial support for \_\_\_\_\_ to  
engage in a program of study at the University of Pittsburgh. I/we will provide funds from the following sources:

|  | Year One | Year Two | Year Three | Year Four |
|--|----------|----------|------------|-----------|
| 1. Provided each year from annual salary/income.<br>Total annual salary in \$US _____<br>Attach documentation or verification of annual salary/income. | _____    | _____    | _____      | _____     |
| 2. Provided from bank account with a total<br>in \$US _____.<br>Attach an Official Bank Statement.   | _____    | _____    | _____      | _____     |
| 3. Provided from other sources.<br>Identify source(s) and attach documentation.  | _____    | _____    | _____      | _____     |
| 4. Total Available from All Sources:   | _____    | _____    | _____      | _____     |

\_\_\_\_\_  
Signature of Sponsor

\_\_\_\_\_  
Date Signed