

Green Checklist

Organization Information:

Organization: _____

Contact Info: _____

Date of Form Submission: _____

Event Information:

Event Name: _____

Date/Time: _____

Location: _____

This form is intended as a survey of what student organizations are doing to make their events more sustainable. **Please provide honest answers**, as there will be no penalties for anything you indicate.

Check all types of recycling that will be at the event:

___ paper ___ glass/plastic/aluminum ___ other (please specify: _____)

Check any types of advertising used:

___ digital advertising fliers: ___ cover sheet ___ half sheet ___ quarter sheet

Will your event produce trash? ___ yes ___ no

Check all materials that your organization will provide, if any:

___ Styrofoam products ___ bottled water ___ plastic bags
___ reusable water bottles ___ reusable bags

Will your event have food? ___ yes ___ no

If yes...

How much is local food? ___ all ___ some ___ none

How much is organic? ___ all ___ some ___ none

How much is vegetarian? ___ all ___ some ___ none

How much is vegan? ___ all ___ some ___ none

Will you turn off the lights when you leave the room?

___ yes ___ no ___ not applicable (event is outside, etc)

How much is the concept of sustainability incorporated into the content/program of your event?

___ a lot - the event will focus on sustainability

___ somewhat - the event will mention sustainability

___ not at all

How much is your organization taking sustainability into account when planning this event?

___ very much - it governs our decisions

___ somewhat - it is a factor in our decisions

___ not at all - it is generally not a factor in our decisions

List any other ways in which your event is sustainable:

Contact sgbenvironment@gmail.com with questions, comments, or ideas for how Student Government Board can help you make your events more sustainable