

# ORGANIZATION DUES AND INSURANCE

Request No. \_\_\_\_\_

Date: \_\_\_\_\_

**ORGANIZATION:** \_\_\_\_\_ **PROGRAM TITLE:** \_\_\_\_\_

**REQUESTOR:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

	Request	Allocations Recommendations				SGB Decision	
		A	D	Revision			\$
1 Dues				\$	1 Dues		\$
2 Insurance					2 Insurance		
<b>TOTAL:</b>				\$	<b>TOTAL:</b>		\$
	<b>Allocations</b>						
	<b>SGB</b>						

## SGB POLICIES REGARDING CONFERENCE FUNDING

Refer to [www.pitt.edu/~sgb/](http://www.pitt.edu/~sgb/) for more information.

**Organization:** Requests may be submitted for dues and insurance when they are required for the organization to participate in external associations that govern, represent, or support the organization as a whole.

**Individual:** Individual dues and insurance fees for members will not be approved.

## JUSTIFICATION

Company:

Due Date:

Period of Coverage:

Reason for the dues/insurance obligation:

Basis upon which the dues or insurance cost is determined:

\_\_\_\_\_/\_\_\_\_\_  
Student Government Board                      Date

\_\_\_\_\_/\_\_\_\_\_  
Allocations                                      Date