

FORGE PITT TUTORING PAPERWORK 2013-2014

CHECKLIST:

1. FORGE Tutoring Application Form
 - Please turn in immediately (if possible)

2. JF&CS (Jewish Family and Children Services) Volunteer & Confidentiality Application

3. Background Check Paperwork – complete online at <https://epatch.state.pa.us/Home.jsp>
 - Will be necessary for future use (such as jobs or other volunteer opportunities).
 - Costs \$10 (credit card payment online)
 - **KEEP THE RECEIPT TO BE REIMBURSED!!**
 - Print out the completed form and send in with the ACT 33 form (below)

4. ACT 33 form (Pennsylvania Child Abuse Form)
 - Will be necessary for future use (such as jobs or other volunteer opportunities).
 - Costs \$10 (must be money order!)
 - **KEEP THE RECEIPT TO BE REIMBURSED!!**
 - ****Make sure to use campus address as current address, otherwise form will be mailed to home address****

**** Please turn in all paperwork ASAP so that we can start tutoring!! Feel free to contact me if you have any questions whatsoever regarding the paperwork process. No one can volunteer without all paperwork present (or in case of background checks: in process). ****

Thanks so much for helping!

FORGE Pitt

FORGEatPitt@gmail.com

<http://pitt.edu/~sorc/FORGE/>